

Criteria for accessing QLHG project funding



1. Guidance for applicants - Project Purposes and Scale of Grants

- a. To undertake a piece of research that will add to our understanding of Quorn's history.
- b. To preserve/record Quorn's history.
- c. To involve more people in Quorn's local history, eg exhibitions, events, walks, talks etc
- d. Grant size: This is a small fund and it is anticipated that grants will range from approximately £50 up to possibly £1,000.

2. Who can apply?

- a. This fund can be accessed by any group, resident or former resident of Quorn or the surrounding area with an interest in local history who wishes to research a historical subject relevant to Quorn.
- b. There is no minimum age for participants so those in full-time education will be considered.

3. Requirements

- a. The research must aim to tell us more about the history of the village but could cover a wider area provided the research is applicable to Quorn.
- b. The research must be undertaken from reliable sources, and where appropriate show where the information has come from.

4. How to Apply

- a. In writing to quornlhq@gmail.com to include:
- b. Applicant details.
- c. Type of project, eg research, event etc.
- d. Detailed subject matter.
- e. Project aims, scope and timescale.
- f. Amount of grant required, with breakdown of estimated costs.

5. Assessment criteria

- a. Does the project meet one of more of the project purposes?
- b. Does the applicant meet the criteria above?
- c. Does the project duplicate other work?
- d. General assessment of the value of the project.
- e. Is the amount reasonable?

6. What can the funding be used for?

- a. It can be used to cover any legitimate costs which are necessary to undertake the research/project. For example: travelling expenses, materials, entry to historical places and buildings, paper resources, copying primary sources, room hire.
- b. The project funding will initially be for one year but extended if thought necessary by application to the QLHG committee.

7. Project Results

- a. Research type projects will need to be presented to the QLHG committee in the first instance but then be accessible for the residents of Quorn through inclusion on Quorn Village On-line Museum (www.quornmuseum.com).
- b. The research could be presented in any medium appropriate for inclusion in the on-line museum, eg a written report, a video, an audio presentation or photographs.