

Quorn Parish Council



QUORN PARISH COUNCIL
Finance Committee Meeting
Wednesday, February 13th 2019, 7.00pm
Committee Room, Village Hall

AGENDA

1. Apologies
2. Declarations of Interest
3. Minutes of previous meeting – to receive for approval - **Appendix 1**
4. Outstanding Resolutions Report – **Appendix 2**
 - a) 18/023b Cost Code 28 Anomaly – to receive the report of the Clerk - **Appendix 3**
5. Accounts 2018/19
 - a) 3rd quarter review (bank reconciliation, net cost code report) – **Appendix 4**
 - b) Reserves and Earmarked funds (Statement of Account) – **Appendix 5**
6. Audit Matters
 - a) External Auditor – certification of 2017/18 Accounts – to receive an update from the Clerk.
7. Review of Internal Controls
 - a) Governance Checklist and draft report to Council – **Appendix 6**
 - b) Financial Regulations – **Appendix 7**
 - c) Risk Assessment Register – **Appendix 8**
 - d) Asset Register – **Appendix 9**
 - e) Insurance Schedule – **Appendix 10**
8. Recommendations to Council
 - a) that Council accepts the Finance Committee's Annual Governance review and report.
 - b) that Council approves the revised Internal Controls.
9. Matters raised by Committee Chairs/Clerk
10. Dates of next meeting
Wednesday, 10th July 2019