

Quorn Parish Council



QPC/QOST Joint Committee
Monday 23rd July 2018 10.00am
Village Hall

1. Welcome and apologies
2. Minutes of the last meeting on 25th June 2018 – to approve - **Appendix 1**
3. Outstanding Actions – to receive list – **Appendix 2**
4. Roof Restoration
 - a. Snagging list – to receive an update – RH
 - b. Handover date – to receive completion report – **Appendix 3**
 - c. Latent Defects – to receive items for list
5. Operational Issues
 - a. Fire Safety Assessment – to receive report – **Appendix 4**
6. 2018 Works
 - a. To receive progress report – Cllr Brown
 - b. Phase 2 Layout Drawing – to receive – **to follow**
 - c. Planning Permission for Tea Room – to receive an update – Cllr Cawdell
7. Fundraising
8. Finance
 - a. Net position by cost centre and code – **Appendix 5**
9. PR/Heritage
 - a. Heritage Boards – to receive an update from AB
10. Date of next meeting

To be agreed