

## Stafford Orchard Park Management Committee

Wednesday, 30<sup>th</sup> January 2019, Old School Meeting Room, 2:00pm

### AGENDA

- 1) Apologies
- 2) Groundsman's Report
  - i) Replacement knee rails by PSB plant bed – to receive update.
  - ii) Old School - new plant bed – installation programme - to receive.
- 3) Minutes of last meeting - **Appendix 1**
- 4) Action list - **Appendix 2**
- 5) Anything specific to report
  - a) Park Manager (Parish Clerk)
    - i) Public Toilets – replacement/repair of wash station – **Appendix 3**
    - ii) Annual Tree Survey – to receive the report of Symbiosis – **Appendix 4**
  - b) Park Warden Co-ordinator
- 6) Finance
  - a) 2019/20 Budget – to receive final - **Appendix 5**
  - b) Net position by cost centre and codes – **Appendix 6**
- 7) Other park matters
  - a) St Barts pictures for the rear of notice board – to receive an update from PC
  - b) 2019 Green Flag submission
    - i) In vertebrae habitat – to consider ways to improve
  - c) NQSC – Summer Production – August Bank Holiday
  - d) Surfacing around Adult Gym Equipment – to consider measures to improve
- 8) Date of next meeting  
6<sup>th</sup> or 20<sup>th</sup> March 2019 – to be agreed.

A copy of the agenda and associated appendices can be obtained by contacting the Parish Clerk on 01509 414491 or emailing [parishclerk@quorndon.com](mailto:parishclerk@quorndon.com)

