

Quorndon Parish Council

Human Resources Committee

The Human Resources Committee shall be a Standing Committee appointed under the Council's Standing Orders for Committees

Committee Composition

1. The Committee shall consist of a Chairman, the clerk (non-voting), and the Chairs of the Council's standing committees appointed by Council at its Annual Meeting.

Committee Remit

1. Ensure that the Council fulfils its obligations relating to staff recruitment, performance, training, remuneration and safety.
2. Monitor the working environments of the Council's staff, councillors and volunteers, oversee change when necessary, and respond to problems and complaints.
3. Manage the Council's volunteers within its Volunteer Policy.
4. Oversee the Council's Public Relations and website

Delegated Powers

1. Management of flexible working arrangements and deployment of staff
2. Annual staff appraisals and salary reviews
3. Expenditure on recruitment, training, PR and the Council's website within the revenue budgets approved by Council.