

Quorn Parish Council

Library Management Committee

The Library Management Committee shall be a Committee appointed under the Council's Standing Orders for committees.

Committee Structure

1. The Committee's authority shall be the Council's General Power of Competence
2. The Committee shall consist of a chair (councillor or volunteer), the Council's RFO, three members of Council (appointed by Council at its Annual Meeting), and up to eight community volunteers.
3. Meetings will be on a two monthly cycle, or more frequently at the call of the chair - agendas will be set by the Chair.
4. A minutes-secretary will be appointed by the committee – agendas and minutes will be the Council's statutory record of the committee's proceedings.

Committee Remit

1. Manage and provide a public library service in partnership with Leicestershire County Council for the benefit of the community under the operating name of QuiLLS (Quorn Local Library Service)
2. Establish and manage policies for day-to-day use of the library by the public governed by a Service Agreement with Leicestershire County Council and a premises lease with Rawlins Academy
3. Recruit, manage and organise volunteers to operate the service
4. Produce plans for, and manage the implementation of, new and expanded library facilities and services
5. Promote and publicise the service
6. Advise the Council regarding annual revenue and capital expenditure requirements to provide an effective service.
7. Provide an annual report to Council on the operation of the service

Delegated Powers

1. Authorise expenditure within the Library Committee's annual budget under the headings, and within the limits of the amounts, approved by Council, subject to the Council's Financial Regulations. [Non-councillors may not vote on expenditure matters.]
2. Collect fees and service charges