

## QUORNDON PARISH COUNCIL

Minutes of the meeting of Quorn Parish Council held on Tuesday 7<sup>th</sup> December 2004.

### PRESENT

Cllr P Child (Chair)  
Cllr Mrs J Backus  
Cllr T Stirling  
Cllr K Croysdale  
Cllr J Maltby

Cllr T Tyler  
Cllr Mrs J Bloodworth  
Cllr Mrs E Harrison  
Cllr Mrs S Templeman

Borough Cllr R Shepherd  
Borough Cllr D Slater  
County Cllr T Kershaw  
David Southwart - Internal Auditor

Mrs K Paterson - Clerk to the Council  
Mrs B Holland - Administrative Assistant

1 member of the public

### 04/176 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr J Hutchinson, Cllr I Bexon and the Police.

### 04/177 PRESENTATION OF CERTIFICATE OF APPRECIATION TO THE VILLAGE OF QUORN FROM THE 505<sup>TH</sup> PARACHUTE INFANTRY REGIMENT, FORT BRAGG, NORTH CAROLINA

Dr Les Wilmore of Sibley recently presented the village, on behalf of the American 505<sup>th</sup> Parachute Infantry Regiment, with a framed Certificate of Appreciation in thanks for unwavering support and "a place to call home". The Clerk brought the Certificate to the meeting. Details are to go in the next edition of The Quorndon. The Clerk to the Council was asked to respond with the Parish Council's thanks to the regiment and send copies of any press coverage.

### 04/178 PUBLIC PARTICIPATION

1 member of the public was present at the meeting. Issues raised were:

1. Mr Southam wished to give his thanks for the planting scheme in Wood Lane which was now completed.
2. 'Bus Shelter: Mr Southam asked if there was any news on obtaining a 'bus shelter near Wood Lane. Mr Southam was advised that consideration had been given to this at the Finance Committee Meeting and provision of part of the cost of the shelter was in the draft 2005/6 budget. A grant application will be made for the other part.

Mr Southam gave his thanks and wished the Council and officers a very Happy Xmas and productive New Year.

#### **04/179 MINUTES OF THE MEETING HELD ON 2<sup>ND</sup> NOVEMBER 2004**

The minutes of the meeting held on 2<sup>nd</sup> November 2004 were signed as a true and accurate record.

#### **04/180 DECLARATIONS OF INTEREST**

The October meeting minutes did not record a declaration of personal interest in the Quorndon Shakespeare Company, of which Cllr Bexon and his wife are members. Cllr Bexon took no part in the discussion at the meeting. It was agreed that the minutes be amended to include this.

##### **Declarations of interest:**

Cllr Mrs Templeman                      Cave's Field – personal as living near and with friends associated with the Scouts, Guides and Cricket club

Cllr Child                                      Cave's Field – personal as member of cricket club

Cllr Croysdale (under protest) Cave's' Field – prejudicial as living near and associated with Scouts & Guides  
Rawlins College – prejudicial as Governor  
Quorn Church Rooms – prejudicial as church member

Cllr Maltby                                      Quorn Church Rooms as Verger of Church (unsure whether interest is declarable)

Cllr Mrs Bloodworth                      Christmas lights – personal and prejudicial  
Interest as shop owner

Environment subcommittee – personal and  
Prejudicial interest in hanging baskets scheme  
as a shop owner

Cllr Stirling                                      Planning application for 87 Barrow Road.  
Personal interest as living nearby

- (i) Correspondence tabled – for information only.
- (ii) Advice to Council members sought under 04/172 of last meeting. Noted but considered largely incomprehensible.
- (iii) Training issues. It was proposed to invite the Standards and Monitoring Support Officer to a special session for a Questions and Answers clarification discussion. The Clerk to make arrangements.
- (iv) Guidance booklets – The Clerk has all the information.

#### **04/181 POLICING MATTERS**

The Police had sent apologies as they were unable attend, and forwarded Crime Figures information from 1<sup>st</sup> to 30<sup>th</sup> November 2004.

#### **04/182 MATTERS ARISING**

- (i) Christmas lights – review of ‘switching-on evening’.

Correspondence was received from Mr and Mrs Field of Barrow Road – sending congratulations on the “wonderful evening” and well done. Also, Mrs Loyd of Toller Road sent her congratulations and thanks to everyone involved.

Attendees at the meeting gave their thanks to the Christmas Lights Committee for a splendid and first-class event. Cllr Mrs Bloodworth circulated a list of winners of the raffle, and advised that the raffle had raised £903.00.

Cllr Tyler raised 3 points – 1. The service was a little too long, 2. More space was needed for the school children, and 3. The music from the fair organ was a little loud. These points will be taken into consideration during planning for the 2005 switch-on.

The Clerk was asked to write a letter of thanks to the Police for their support on the evening. Donations from readers of The Quorndon paid for the glow sticks for the children.

The committee will be meeting again soon to commence planning for next year.

One issue arising from the event was the electrical situation which would also be relevant to other public events. It was agreed that in The Banks Scheme II it was important to ensure that there was sufficient power available for lights, PA systems etc. The Xmas Lights Committee was asked to compile a list of their requirements, which will be taken into consideration with The Banks Scheme II.

- (ii) Medical Centre Clock. The Clerk reported that she had been in contact with the previous repairers, who had advised that the motor was faulty and, as the model was now obsolete, a new motor was required at a cost of £325.00 plus VAT. It was agreed to approve the repair of the clock, and that the Clerk should contact the Medical Centre to ask if they would pay half of the cost.
- (iii) East Midlands Airport. Mr Jon Cox had advised that it was not possible for him to attend the Parish Council Meeting. The effect on Quorn would be a proposed reduction of over 50% of arriving flights and a small reduction in departing flights. Cllr Stirling, who had looked through the paperwork, agreed that appeared to be the case, but the overall view was that other areas would be affected. Two meetings were being held in the near future – 1. Association of Parish Councils on 8<sup>th</sup> December 2004 and 2. Association of Airport Related Parish Councils in January. Cllr Stirling will be attending both meetings and will put forward the view of the Parish Council. This item was agreed to be deferred to the next Parish Council Meeting – at which Cllr

Stirling will produce a report and a decision can then be made at that meeting.

- (iv) Pedestrian crossing – Farley Way crossroads. Mick Bradford, Senior Engineer, has confirmed that this is currently a ‘reserve’ in the 2004/5 programme and in anticipation of this a brief has been issued to the Traffic Signal Design Team. It is not possible to say yet whether it will be a ‘definite’ in the 2005/6 year, but many people are writing in (school, parents, etc.) and the formal decision will be made in the spring.
- (v) Grant towards play equipment from Charnwood Borough Council. Cllr Mrs Templeman reported that Charnwood Borough Council have agreed a £3000 grant towards the provision of play equipment on Cave’s Field (50% of the cost).
- (vi) Benches in churchyard. The cost for refurbishing and repainting is £252.00. It was proposed and agreed to accept this quotation. Cllr Stirling suggested to help reduce damage in future it may be prudent to shorten the two overhanging ends of the seat by 4”. This suggestion was agreed.
- (vii) Rawlins College (*Cllr Croysdale declared an interest*). As from the new year, Year 10 pupils will not be allowed off campus at lunch times. It was also noted that 7 pupils have been permanently excluded already during this school year, the average is 4 for an entire year
- (viii) The Banks Phase II. Revised plans and costings have been received from Bellinger Design. The Environment subcommittee will meet in the new year to review the revisions.
- (ix) CCTV – Cllr Mrs Bloodworth advised that a time and date would be arranged for herself, Mr Middleton and Mr Squires to travel to look at the system installed in Swindon. (It was noted that the subject of CCTVs in villages is going to be an item on the agenda of the next Parish Councils and Leicestershire County Council Meeting in May 2005).
- (x) Epinal Way revised road markings: This has now been completed. The Clerk to write to the Highways Department to thank them.
- (xi) Closure of A6: It was noted that this appears to be taking longer than the originally predicted 2 or 3 weekends. It was also reported that temporary repairs will be carried out shortly to traffic ‘bumps’ in Quorn, with actual replacements being undertaken in the next financial year.
- (xii) Cave’s Field – minutes of meeting. Cllr Stirling advised it is not possible always to discuss issues fully if minutes are given out at the Parish Council Meeting. He had now read through the minutes and wished to point out that the tree warden should have been consulted over the tree branch that had been causing problems. Also, the footpath has wandered from its original position. If the footpath had been in the correct place the tree would not have needed attention.

- (xiii) 2<sup>nd</sup> Local Transport Plan – these should read 2006 – 2011 and the Clerk has details.

#### **04/183 COMMITTEE REPORTS**

- (i) Village Hall Committee meeting held on 8<sup>th</sup> November – minutes already circulated.

It was noted that a hirer of the hall may become registered for Charity status – thus being eligible for the lower hire rate.

Caretaking/cleaning of village hall. Mrs Bruce has agreed to extend her employment until the end of January 2005. The Council agreed to the proposed cleaning specification and approved the cleaning contract going out to tender. The Clerk to action.

Centre Screen – to be discussed at next Parish Council Meeting.

- (ii) Finance Committee Meeting held on 23<sup>rd</sup> November – minutes already circulated.

In Cllr Bexon's absence, Cllr Mrs Templeman spoke re various issues regarding budget provision including the Village Hall flat refurbishment.

It was resolved that the precept for 2005/6 is set at £120,200.00 which represents a 3.5% reduction on the 2004/5 precept.

A named vote was called for by Cllr Stirling:

Cllr Maltby, Cllr Mrs Templeman, Cllr Mrs Harrison, Cllr Croysdale, Cllr Tyler, Cllr Mrs Backus and Cllr Child voted in favour of the proposal.

Cllr Stirling voted against the proposal. Cllr Mrs Bloodworth abstained.

It was resolved that the target for General Reserve be 50% of the annual precept.

Cllr Maltby, Cllr Mrs Templeman, Cllr Mrs Harrison, Cllr Croysdale, Cllr Tyler, Cllr Mrs Backus and Cllr Child voted in favour of the proposal.

Cllr Stirling voted against the proposal. Cllr Mrs Bloodworth abstained.

#### **04/184 COUNTY COUNCIL MATTERS**

- (i) Highway Network – Best Value Review. The Clerk had received a questionnaire to be completed by 7<sup>th</sup> January 2005. Cllr Child will complete the questionnaire on behalf of the Parish Council. Meeting to be arranged by the County Council to discuss the feedback. There was agreed a definite need for contact points.

- (ii) School Lane: C Cllr Kershaw advised of a problem a local resident had raised at a recent surgery. This was regarding traffic travelling through the no-entrance sign in School Lane and therefore going the wrong way. The resident was involved in a very nasty incident with a lorry that was travelling the wrong way and had also reported a further incident. C Cllr Kershaw has asked the Highways Authority to check the area and report back to the Parish Council after Christmas. The Parish Council were not aware of any other incidents.
- (iii) The Slabs: Cllr Stirling advised he had recently walked along the Slabs with Footpath Warden Richard Guise to look at the condition of the path. The Slabs are in a poor state (broken, tilting, moving, rails missing etc.) and photographs were taken. Cllr Stirling will present to the Environment Subcommittee suggestions for them to consider and the Parish Council can then put the matter to the County Council. Lighting in the area also needs to be looked at and it is hoped that a solution can be reached taking into account the retention of the historic aspect. It was suggested that Cllr Stirling and Richard Guise consult with Ian Vears of Leicestershire County Council and also refer to previous minutes of the Environment Subcommittee where this footpath had previously been discussed.

#### **04/185 BOROUGH COUNCIL MATTERS**

- (i) Closed Churchyard. B Cllr Shepherd reported that he had asked what the Borough Council's duties were regarding closed churchyards, and had been advised that the Borough Council should ensure they are "in good order." B Cllr Shepherd has asked Mr Hale what this means regarding standard and frequency of bin emptying.
- (ii) Refuse and recycling. B Cllr Slater reported the introduction of the new service had not been problem-free. Originally there had been big problems resulting in 3000 'phone calls. The number of calls have now reduced but there are still problems regarding non delivery, non collection of sacks, non collection of bins and queries regarding exemptions. Some areas have not received a collection at all. It is hoped that things will improve soon.
- (iii) Affordable Housing. Materials were on display at the Village Hall during the course of the Parish Council Meeting, and Borough Councillors Shepherd and Slater met the callers to the hall. The display material was left in the Council meeting room and the possibility of staging another display in another venue to be looked at.
- (iv) Ivy on trees in closed churchyards. Cllr Stirling asked whose responsibility the trees were. He was concerned particularly regarding the large amount of ivy on the trees.
- (v) Bins in churchyard. The Parish Council have these ready to install. The Clerk to request a compensation payment (around £70.00 per bin) for providing the bins.

Thanks were expressed to B Cllrs Shepherd and Slater.

#### **04/186 PLANNINGS MATTERS**

**Replacement of existing sports pitch with artificial turf sports pitch, erection of 6 no. new lighting columns and replacement boundary fence – Rawlins Community College, Loughborough Road, Quorn (amended**

**plans**). Correspondence had been received from local residents regarding existing floodlights not being switched off until 10.30 pm and an incident of them being left on all night on one occasion. The planning application indicated an earlier switch-off time, although the installation of a timing device would ensure this happened. Letter to go suggesting the 9 pm switch-off was welcomed and could this be adhered to.

**P/04/3715/2 Demolition of garage and erection of detached house – land adj.106 Station Road Quorn.** This has been recommended for refusal.

**P/04/4065/2 Field off Leicester Road – electricity line/transformer.**

**P/04/3286/2 Poole Farm – Barrow Road – Conversion of calf pens and garage to dog kennels.**

**P/04/4114 14 Meeting Street – dead wooding and reduction of crown of Oak tree and reduction of branches of yew tree.** To go to tree warden for comments.

**P/04/4100/2 14 Stoop Lane – to fell 1 eucalyptus, plus 1 dead tree etc.**  
To go to tree warden.

**P/04/4046 Revised scheme for single storey extension and fire escape and rear extension - Quorn Manor Hotel**

**P/04/3760 87 Barrow Road – 2 storey extension to front and single storey extension to rear of semi-detached house**

**P/04/3926 + P/04/3925 1 The Brinks – boundary wall and garage alteration/extension.**

**P/04/4042 40 Toller Road – single storey extension and porch.**

**P/04/3734 18 Station Road - Change of use from shop A1 to dental surgery (D1**

#### **04/187 CORRESPONDENCE**

Correspondence was received from the Townlands Charity regarding problems at School Lane Bridge. The Charity had written to the Environmental Agency and asked for an additional grid – but this was refused. It was agreed to discuss the problems with the Police at the next Parish Council Meeting.

#### **04/188 ITEMS REQUESTED BY COUNCILLORS**

1. L&RAPLC matters. A document from Cllr Stirling had been circulated with the agenda. Points raised included the fact that in the near future Declaration of Interests would also include the Clerk to the Council. Crime and Disorder grants were also noted. Cllr Stirling will request opinions on declaration of interests from other attendees at the next meeting. Thanks were expressed to Cllr Stirling for his feedback.
2. Alcohol free zones – Cllr J Hutchinson. Deferred to next meeting in the absence of Cllr Hutchinson.

3. Graffiti removal project – Cllr J Hutchinson. Deferred to next meeting in the absence of Cllr Hutchinson.
4. Village Design Statement – Cllr T Stirling. Discussion was held regarding the Local Development Framework Village Design. A plan for Quorn was designed some time ago although it would not fulfil all the requirements. Further investigations to be made.
5. Provision of a hosepipe cabinet for the War Memorial – Cllr J Hutchinson. Deferred to next meeting in the absence of Cllr Hutchinson.
6. Proposed tree works – Cllr I Bexon. Cllr Bexon has requested agreement to allowing him access on Stafford Orchard on 10<sup>th</sup> December to carry out necessary works to the trees on his land. All present were in agreement with the permission being granted.

#### **04/189 NALC – National pay agreement and contracts for Clerks**

A small working party to be set up – comprising Cllr Croysdale, Cllr Bexon and Cllr Hutchinson to look at this issue. Cllr Stirling will provide the NALC Conference Report and any other relevant information to the working party.

#### **04/190 PAYMENT LIST AND SUMMARY SHEET FOR NOVEMBER 2004**

All payments were approved.

#### **04/191 GENERAL VILLAGE MATTERS**

1. Date of next meeting. Agreement was reached to defer this one week until Tuesday 11th January 2005. (Cllr Croysdale apologised in advance as he would be unable to make that date.)
2. Mr D Brown has requested he purchase a seat in memory of his father. This was agreed with a suggestion that it be sited at Cave's Field. To be discussed at the next Cave's Field meeting.
3. Lottery and Gaming Notice – due for renewal. Annual fee £17.50. This was approved.
4. Notification of transfer of Justices Licence for the Royal Oak has been received – for information.
5. Leicestershire and Rutland Wildlife Trust - £30.00 annual renewal due. This was approved.
6. Old Manor House: Reports have been received regarding rubbish, bottles, cans etc. lying around. The Clerk to be asked to write requesting they clean the area up (with copy of letter going to owners).

The meeting closed at 22.05.

Chairman .....

Date.....

