QUORNDON PARISH COUNCIL

Minutes of the meeting of Quorn Parish Council held on Tuesday 3rd May 2005.

PRESENT

Cllr J Hutchinson (Chairman)
Cllr Mrs S Templeman
Cllr P Child
Cllr T Stirling
Cllr T Tyler
Cllr Mrs J Bloodworth
Cllr Mrs E Harrison

Borough Cllr D Slater
County Cllr T Kershaw

Inspector Catherine Yallop
PC Neil Smith

Internal Auditor Mr David Southwart

Mrs K Paterson - Clerk to the Council
Mrs B Holland - Administrative Assistant

4 members of the public

04/58 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr I Bexon, Cllr Mrs J Backus, Cllr J Maltby, Cllr K Croysdale and Borough Cllr R Shepherd.

04/59 ELECTION OF CHAIRMAN

Cllr J Hutchinson was proposed by Cllr Tyler and seconded by Cllr Child and then unanimously elected as Chairman of the Parish Council for the year.

04/60 ELECTION OF VICE-CHAIRMAN

Cllr P Child was proposed by Cllr Tyler and seconded by Cllr Mrs S Templeman and then unanimously elected as Vice-Chairman of the Parish Council for the year.

04/61 APPOINTMENT OF RESPONSIBLE FINANCIAL OFFICER (RFO)

Mrs K Paterson was appointed Responsible Financial Officer of the Parish Council for the year.

04/62 APPOINTMENT OF INTERNAL AUDITOR

Mr Southwartl was appointed Internal Auditor of the Parish Council. Thanks were given to Mr Southwartl for his services for the previous year and other years.

04/63 APPOINTMENT OF COUNCIL REPRESENTATIVES TO COMMITTEES AND EXTERNAL ORGANISATIONS

1**. Parish Council representation on Committees:** Persons were all re-elected en-block as follows:

Dr Babington's Charity – Councillor Mrs E Harrison
Leicestershire & Rutland Parish & Local Councils – Councillor T Stirling
Rawlins Swimming Pool Committee – Councillor Mrs J Bloodworth

Townlands Charity – Councillors Mrs S Templeman and Mrs J Bloodworth
Redlands/Lafarge Quarry Liaison Committee – Councillors T Tyler and I Bexon
Charnwood Safety Committee – Councillors Mrs S Templeman
Soar Valley Liaison Committee – Councillors T Tyler and Mrs J Backus
Police Consultative Committee – Councillor Mrs E Harrison
Rawlins/Village Liaison Committee – Councillors J Hutchinson, Mrs J Backus and Mrs J Bloodworth
Thomas Rawlins Educational Foundation – Cllr K Croysdale

2. **Standing Committees:**

(a) Finance Committee – It was proposed by Cllr Tyler and seconded by Cllr Hutchinson and voted that membership should stay the same. Cllr Bexon was elected Chairman
(b) Village Hall Committee - It was proposed by Cllr Mrs Harrison and seconded by Cllr Tyler and agreed that membership should stay the same. Cllr Child was elected Chairman
(c) Cave's Field Management Committee – Cllr Stirling is no longer a member of the committee, Cllr Child is now a member and Cllr Mrs Templeman is Chairman. The membership was proposed by Cllr Hutchinson and seconded by Cllr Mrs Harrison and agreed. Cllr Mrs Templeman was elected Chairman

3. **Subcommittees:**

1. **Environmental Improvements Sub-committee -** Cllr Bexon to be added to the sub-committee. Cllr Hutchinson proposed and Cllr Child seconded and the members were re-elected. Cllr Mrs Backus elected Chairman
2. **Policy and Plans Sub-committee –** Cllr Hutchinson proposed and Cllr Mrs Harrison seconded and the members were re-elected. Cllr Child elected Chairman
3. **Christmas Lighting Sub-Committee -** Cllr Stirling is no longer a member of this sub-committee. Cllr Hutchinson proposed and Cllr Child seconded and the members were re-elected. Cllr Mrs Templeman elected Chairman

4. **Working Groups**:
The following working groups were noted for information.

Tree Wardens: Mr P Gamble and Mr F Gilbert
Footpath Warden: Mr L Coe, Mr K Collie (Mr R Guise has resigned)
Footpath Group: Mr L Coe, Mr K Collie, Mr T Rodgers, Mrs K Paterson (Mr R Guise has resigned)
Village Design Statement: Ms Jackie Scott, Mrs Katrina Collie, Mr G Smith, Mr R Jessop, Councillors Mrs Backus and Hutchinson.
B Cllr Slater advised that the Village Design Statement was a statement from villagers. It is a supplementary planning document and every planning application would have to comply with the Statement. The organising group must have a chairman, a committee and a plan of action. It would be controlling the future development of the village regarding what villagers consider important. It was important the whole village was involved. Cllr Stirling agreed to contact Martin Tincknell and Hazel Fish for more information and may join the working group.
CCTV group: Cllr K Croysdale, Cllr Mrs J Bloodworth

Play equipment group: Cllr Mrs S Templeman, Cllr K Croysdale

04/64 TO FIX THE DATE OF THE ANNUAL PARISH MEETING

It was agreed to hold the Annual Parish Meeting on Monday 23rd May 2005 at 7.00 pm. List of attendances by Councillors to be included at this meeting.

04/65 PUBLIC PARTICIPATION

1. A member of the public circulated a statement from himself regarding an application for a telecommunication mast at Quorn Football Club, requesting support from the Parish Council. It was agreed that this item would be discussed under Planning Matters later in the meeting.

2. Mr Southam of 2 Wood Lane spoke regarding the May Day celebrations. He said he had been critical in previous years, but this year it was very good and he asked that all concerned be congratulated.

04/66 MINUTES OF THE MEETING HELD ON 5TH APRIL 2005

04/52(ii) It was noted that the name Hutchison should be spelt as such (and not Hutchinson as in the minutes). The minutes of the meeting were signed as a true and accurate record.

04/67 DECLARATIONS OF INTEREST

Cllr Mrs J Bloodworth -	Personal and prejuducial regarding planning application 6 – 8 High Street Quorn
Cllr Mrs S Templeman -	Personal regarding Cave's Field

(i) The report of the liaison meeting between Charnwood Borough Council and Parish Clerks had been enclosed with the Agenda for information.
(ii) The Charnwood Borough Council Standards Committee Annual Report had been enclosed with the Agenda for information. The Clerk to the Council has arranged a meeting on 11th May at 7.30 pm to discuss consultation on the Code of Conduct. The LAPLC secretary to be invited.

04/68 POLICING MATTERS

1. Inspector Catherine Yallop was welcomed to be meeting – this being the first day of her new appointment.

2. PC Neil Smith produced the Crime Figures Report for 1st April to 30th April 2005 in a new format. The report included 1 instance of burglary other, 1 theft of motor vehicle, 1 theft from motor vehicle, 5 damage to motor vehicles, 3 damage, 3 instances of theft, 4 assaults, 3 public order incidents and 1 of drugs.

There had been an excellent response regard 2 of the instances of theft, and a truanting youth would be appearing in court over an instance of damage. The police are liaising with Rawlins regarding issues of truanting and concerns especially in the area of the lake. There is a College/Village Liaison Meeting on 9th May and the topic of uniform for years 10 and 11 to be discussed. Representatives from the 'bus company and possibly local residents are to be asked to speak on the impact and effect of bad behaviour and PC Neil Smith will report back from this meeting. Although there was an increase in crimes, with the exception of damage to motor vehicles in Barrow Road/Farnham Street, the incidents did not appear to be as worrying.

Cllr Stirling asked what practical steps were being taken to keep year 10 pupils in school. The presence of a member of staff had had to be withdrawn, but pupils were asked for identification and there was a telephone link with the school. Police support had had to be reduced. However some gates to the school had been left open. Truancy 'policing' and uniform are other issues under discussion.

A recent e-mail circulated to Parish Councillors regarding concerns of youngsters being photographed on play equipment did not appear on the list of incidents.

3. Attendance at Council meetings (letter received by Mr Southam). Mr Southam advised that he had written to the Chief Constable (after seeing the minutes of the meeting of March 2005) protesting at the police presence only 4 times a year at Parish Council Meetings. He felt communication with the Parish Council was vital and objected to this as a citizen. He had received a reply stating that the police were merely formalising procedures. Inspector Yallop said that this would be the minimum attendance and would endeavour to attend more. Mr Southam said he was very concerned - the police presence was very reassuring and informative and Quorn were very lucky to have the team they have in the community.

4. Inspector Yallop produced the 3 year Strategic Plan (to 2008). The Clerk to the Council asked that the police present a report at the Annual Parish Meeting on Monday 23rd May.

04/69 MATTERS ARISING

(i) Affordable housing project for Meynell Road – revised plans. The Clerk advised that the site had now been sold to Miller Homes (the developer). There was a preserved right of access to Rawlins. The development could not be cul-de-sac and this could reduce the affordable housing to 10 plus 4 on the master site. East Midland Housing will be submitting a revised/amended application. B Cllr Slater said the Borough Council will try to promote social inclusion (ie try to ensure the affordable housing is indistinguishable from all the properties on the development). The amended planning application to come from East Midland Housing and then formal comment can be made.

(ii) Alcohol free zones. A note of the meeting with Charnwood Borough Council was enclosed with the Agenda. It would appear that the making of alcohol free zones was fraught with difficulties and a great deal of preparatory work would be needed before anything could even be considered. It was not a simple matter and could pass issues onto another area of a village.

(iii) Orange application for a 'phone mast at Quorn Football ground. The Clerk has received a letter from Orange stating that the 10m pole on the Loughborough Road would be decommissioned when the proposed new site came into operation. Mrs Paterson was asked to contact Orange to request what 'decommissioned' meant – ie left or removed.

(iv) Street lights in Wood Lane. These have now been changed to 100 watt lamps. The Street Lighting Department have advised that they would not normally have consulted the Parish Council on any maintenance works – but will bear the possibility of contacting in mind if any other upgrading works are undertaken. Cllr Child advised that the number 6 churchyard light was not working.

(v) BMX track. A meeting has been arranged with Mr Allardyce for 10 am on Saturday 14th May. Cllr Hutchinson and Cllr Child will attend, and possibly Cllr Croysdale.

(vi) A detailed estimate for the preparation of a plan for the car park and environs has been received from Fenella. This to be referred to the meeting of the Environmental Sub-committee, who will then report back to a Council meeting. Cllr Hutchinson has requested a plan of the present car park from Charnwood.

(vii) Litter bins in churchyard. It was agreed these look very good and have good capacity.

(viii) Street lights/signs/hanging baskets. A survey to be undertaken at a cost of £18 per lamp for the hanging baskets. It was proposed to agree to hanging baskets on possibly 6 lamp posts.

(ix) The Slabs footpath. No further news yet – Mrs Paterson will chase.

04/70 COMMITTEE REPORTS

Village Hall Committee meeting held on 11th April 2005. A copy of the minutes were circulated with the agenda. Cllr Child reported that since the last meeting another screening ('Finding Nemo') had taken place. The tenants of the Village Hall flat were very pleased with the new windows, and there are new mirrors and new flooring in the ladies cloakroom. The external cigarette box has been installed.

04/71 COUNTY COUNCIL MATTERS

(i) Partnership funding for rural 'bus shelters programme (supporting documentation supplied by Mr Southam). The Clerk reported that she had received a letter from the County Council advising that there was matched funding with a £3000 ceiling. The current price for a 'bus shelter in the same style as the existing ones was £2948 – with or without a seat. Bids, with conditions, to be submitted by 20th May. A decision could be made later whether to have a seat or not. Mr Southam has the signatures of 30 persons who would support the bid when it is submitted. Residents in the vicinity to be consulted if the funding bid is successful.

(ii) High Street road surface (Cllr T Stirling). Cllr Stirling expressed concern regarding the surface breaking up in a number of places. Mrs Paterson advised that resurfacing work was programmed to be undertaken at the same time as work on the humps and Farley Way lights.

(iii) Leicestershire and Leicester Waste Development Framework and Leicestershire Minerals Development Framework: The Clerk read out information received from Leicestershire County Council regarding their preparation of 2 new documents on the Waste Development Framework for the next 11 years and Minerals Development Framework. Questionnaires are available on the web or paper copies can be sent. Comments were needed by 17th May. The Clerk will obtain paper copies for those that require them. Concern was expressed over the little time available for reply. C Cllr Kershaw was asked to take this up and advise that to do consultation justice the Parish Council members would need to go away and then report back to the next meeting in June. It was proposed also to write to County Hall and ask for an

extension to the middle of June 2005. C Cllr Kershaw agreed to follow this up and, as Quorn is so affected, say they want extra time.

(iv) Footpath report. A copy of this was enclosed with the Agenda. The Clerk reported a 'Toxic Chemicals' sign on a footpath and Cllr Child agreed to check out whether it is labelled correctly. The Clerk confirmed that a letter of thanks had been sent on behalf of the Parish Council to Mr Richard Guise on his resignation from the Footpath Group. Cllr Child advised of a possible siting for a seat on the footpath from Mill Farm in memory of Mr Stan Coulsell, past Chairman of the Parish Council. The Clerk will write to Parker Farms as the owners of the land and advise that the Parish Council would be willing to finance a seat or make an appeal and a donation if they would give permission for the siting.

(v) C Cllr Kershaw advised that he had attended Barrow Parish Council meeting and The Slabs had been discussed. Barrow Parish Council would welcome a joint meeting with Quorn members and officers from the County to discuss the issue. Cllr Stirling advised that representation from Barrow would be included in any discussions.

O4/72 BOROUGH COUNCIL MATTERS

(i) Litter bin servicing in closed churchyard (Cllr T Stirling). Feedback still awaited from Charnwood Borough Council, although e-mail correspondence between Cllrs Hutchinson and Shepherd has confirmed that the Borough Council will empty the bins once per week.

(ii) Ivy clad trees (Cllr T Stirling). Cllr Stirling advised that Mr R J Wood had approached him regarding the trees and ivy. Charnwood Borough are responsible for these trees and Cllr Stirling will advise Mr Wood and ask him to take it up with them. Reports confirm that ivy does no harm to trees.

(iii) Castledine Street flats (Cllr T Stirling). Cllr Stirling advised of concerns from a relative of a tenant in the flats of noise, arguments, etc. causing problems. Also of furniture in the stairwells and generally unkempt appearance of the building.

04/73 PLANNING MATTERS

(i) **05/1088 Demolition of bakery, retail shop, offices and residential property and erection of 14 2 bedroomed apartments with associated access and parking at 1 & 3 Leicester Road.** Before the meeting, all councillors had had sight of this application and the supporting documentation. Written comments had been received from a number of Parish Councillors. Many comments noted the opportunity to improve the visual aspect of a significant and central part of the village. The submitted design was not considered to be impressive and lack imaginative use of features and materials. The proximity of Wright's Mill opposite the site should influence the developer's design brief and incorporate the use of arched windows. Concern was also expressed about the entrance to the site and whether the sight lines are adequate. The opportunity was recognised to request a redevelopment of the footway and triangular pull-in enabling buses to pull in off the carriageway. Other comments centred on whether the car parking allocation is adequate; the strain that an additional development would place on the social infrastructure of the village and whether a S106 agreement would be entered into for the benefit of the Parish Council. There

would be no objection to this application but the Clerk was asked to write summarising the comments from the Councillors.

(ii) **05/1140 Replacement floodlighting on telecommunication mast and associated equipment cabinet at Quorn Football Ground** The Clerk produced a plan. TMobile already have equipment there and Cllr Slater advised there was another application in for a mast at the site). The Parish Council are only able to object regarding siting and design, and were sympathetic to comments on the paper circulated and the resident's comments. It was agreed that there were no acceptable grounds on which to object to this application. It was felt the statement that the County Council did not allow masts on their land may not be correct and would need pursuing. Cllr Slater advised that the Chief Executive at Charnwood Borough were now having a protocol for members to comment at the pre-application stage. Masts were graded as to the likelihood of whether they would be a problem but who decided the coding and standard was not known. It was felt that the Parish Council should join in a campaign with other Parish Councils. Cllr Stirling will raise this at the next meeting of the LAPLC and the Clerk will request that it is put on the Agenda of the Joint Soar Valley Liaison Committee meeting. This was a national issue and MPs etc. should be lobbied. The question of whether or not they are technically feasible will be pursued by B Cllr Slater and B Cllr Shepherd with the Planning Department. The Clerk will undertake research on the internet to identify any national bodies/organisations etc.

(iii) **05/0992 Modification of plans for Pillings Lock marina.** The Clerk had prepared a 3 page report which she read out and went through the plans. A letter had also been received from Greenfield Associates acting on behalf of the developer regarding an inaccurate article in the press and advising they would be willing to meet on site with any members of the Parish Council. Concerns were expressed by the Parish Council regarding traffic and whether Flesh Hovel Lane could cope with the volume of traffic and vehicular access. The Clerk to be asked to arrange a meeting and Cllr Stirling will attend. The Clerk to raise concerns regarding the road and passing places.

(iv) **05/1095 Installation of replacement French door/window with disabled access ramp to front of public house. The Apple Tree PH, 2 Stoop Lane, Quorn.** No comment

(v) **05/1180 Installation of 1 transmission dish, 4 antennas and associated telecommunication equipment cabinet at national grid pylon SK-6021, Leicester Road Mountsorrel.** It was agreed to support this application as the applicant had made a decision to site the equipment on a pylon where it would be unobtrusive and not cause offence to residents.

(vi) **05/0929 Erection of single storey extension to rear of restaurant and repositioning of entrance to create a disabled access ramp. 6 – 8 High Street Quorn.** Cllr Mrs Bloodworth left the room when this was discussed. Very little design detail was available and there was concern it was in a conservation area. The building was in a prominent location and the application was presented as creating a disability access ramp and it would appear to be more significant than that and there were other issues which would effect the street scene.

(vii) **05/0955 2 storey side extension 14 Spinney Drive.** No comment

(viii) **05/0984 Single storey rear extension plus two, two storey side extensions 104 Chaveney Road.** No comment

(ix) **05/1187 Single storey extension to rear 13 Elms Drive.** No comment

(x) **05/0953 Side extension 62 Soar Road.** No comment

04/74 CORRESPONDENCE

(i) Environment Agency – Draft River Soar Strategy – public consultation. A copy of the risk management strategy has been received. Views were requested by 13th May 2005.
(ii) NQSC – Request for grant to support Richard II. It was proposed and agreed to give a grant from S137 funds of £100 for costumes. It was hoped that this would be noted on programmes etc.
(iii) Bruno Peek OBE MVO – Commemorating Trafalgar weekend (21st – 23rd October 2005). The Clerk read out the communication received for information. Passed to Cllr Mrs Bloodworth for consideration.
(iv) Dave Barwell – Quorn Activity Club open day 11th June. Information was received and an invitation for councillors to attend the open day. Several councillors noted their intention to attend.
(v) RCC – appeal for donation received. It was proposed and agreed that a donation of £25 be given.
(vi) Leicestershire and Rutland Playing Fields Association – playground inspection training course. A training course is to be held in Birstall on 20th and 27th June. Noted.
(vii) Ashtav News. It was agreed not to subscribe this year.
(viii) HMS Quorn: Correspondence had been received advising of a new Commander – Lt. Richard Allen of the Royal Navy. There was also an update on HMS Quorn included. They will be put in touch with Geoffrey Gibson regarding the Beaumanor Concerts of 9th and 10th July.
(ix) Library Opening Hours. Notification of changes in opening hours received – Fridays 2.00 to 5.00 and Saturdays 9.30 to 1.00.

04/75 ITEMS REQUESTED BY COUNCILLORS

(i) CCTV. Cllr Mrs Bloodworth advised that she is hoping that a trip to Swindon can be arranged and she will be attend with Cllr Stirling and Mr Nick Middleton.

(ii) The Banks

(a) Outstanding projects phase I – Cllr Stirling. Cllr Stirling asked for an update on the provision of electricity to the Banks and the mounting block for the Christmas tree. The Clerk advised that the position was still the same regarding the electricity – ie that the County Council has agreed to provide a price for installing a feeder pillar next to the street light on Church Lane and the information is awaited. The Christmas tree socket would not appear to be adequate. Cllr Hutchinson will make checks and liaise with the Clerk of the Council.
(b) Regular maintenance and care – Cllr T Stirling. Concern was expressed regarding the maintenance of the Banks. Charnwood Borough have been asked to weed spray the hard areas. Regular attendance was requested in the growing season. It was proposed that another one-off visit should be arranged with the contractor who tided the area last year and the Environmental and Enhancement

Committee be requested to put forward a proposal to the Parish Council for a regular maintenance service.

(iii) Wood Lane: Cllr T Stirling. Cllr Stirling expressed concern regarding the standard of mowing in the Wood Lane area. A request was made for them to be asked to come back and deal with it. The Clerk will contact Mountsorrel depot to see if anything can be done regarding the quality of mowing.

04/76 PAYMENTS LIST AND SUMMARY SHEET

These were circulated with the Agenda. Payments were approved.

04/77 GENERAL VILLAGE MATTERS

(i) Buddon Lane. Cllr Mrs Harrison advised that the area she had previously been concerned regarding was owned by the farm and would be farmed.

(ii) Fire Hydrant, The Banks. Cllr Stirling advised he had reported this to STWA and had a job number. He will chase it up.

(iii) Quorndon Terrace – entrance. Cllr Stirling he had reported this and he had a job number and been advised the work was in hand.

(iv) Railings Cave's Field – Cllr Mrs Templeman advised that the railings would be supplied within 2 weeks.

(v) Cllr Hutchinson asked that consideration be given to providing suitable play equipment for young disabled children.

(vi) Pedestrian access, 9 Warwick Avenue. Cllr Child advised that the gate had now been removed and the access had been fenced off.

(vii) May Day celebrations. Thanks were given to Cllr Child and his team for all their hard work. Cllr Child reported however that some of the team did not wish to continue in the future, which was concerning.

(viii) Flood wall in Memorial Garden. Mrs Paterson reported that the steps and wall were crumbling away, and she had been advised that this was the Parish Council's responsibility. It would be necessary to apply for a licence. The degeneration/flaking to be looked at.

The meeting ceased at 22.10 hours.

Signed …… Date ……..