

VILLAGE HALL SUBCOMMITTEE

Minutes of the meeting held on Monday 9th August 2004.

PRESENT

Cllr P Child (Chairman)
Cllr T Tyler

Cllr Mrs. J Bloodworth
Cllr J Hutchinson

Mrs K Paterson - Clerk
Mrs B Holland - Administrative Assistant

Mr M Green - Woodfloor Innovations Ltd

Other:

Cllr T Stirling

1. APOLOGIES FOR ABSENCE

Cllr Mrs J Backus and Cllr Mrs E Harrison

2. MINUTES OF THE MEETING HELD ON 8TH JULY 2004

The Minutes of the previous meeting were approved and signed as a correct record.

3. MATTERS ARISING

New Hall Floor: Mr Green had been asked to attend the meeting to discuss with the committee the problems encountered with the floor at the Village Hall in the last week. An inspection hole had been made in the floor and there was some evidence of damp. A meeting was held with Mr M Green, Stuart Morris and Cllr P Childs and testing equipment was used. The top surface readings were OK, but through the floor to the underside and on the joists the readings were higher. Also the air bricks were checked and some were blocked. The joists were sound, although there were minimal signs of treatable woodworm.

The decision was made that the new oak floor be finished, sealed and lacquered without expansive grooves, with the possibility that if problems occurred in the future, immediate or long term, then grooves could be created. In the meantime, airbricks to be cleared and proven, and the subfloor cleared of all foreign debris. Mr M Green was requested to complete the work, with the exception of the airbricks and clearing the subfloor. Attempts should be made to locate a firm able to undertake the airbricks and debris work as soon as possible.

Mr M Green was given written confirmation of decisions made by the committee.

Mr Green advised that the floor would be completed by Friday 13th August 2004, and Cllr J Bloodworth will arrange for Pioneer to undertake a major clean on the 13th August.

Redevelopment

A letter has been sent to Jackie Scott. She has advised that she was going to contact Cllr J Hutchinson - she does not want to relinquish her role, and would be asking for deferment of payment. To date Jackie had not been in touch. Checks to be made as to whether there is any written or verbal contract with Jackie Scott. A local resident has offered to take the plans and check them out with his team of project engineers with regard to giving a rough estimate of cost, and the possibility of providing suitable plans for submission to building control etc. It was

agreed that Cllr P Childs liaise with the local resident, working as a friend at the present time not under any contract.

Caretaking/cleaning Cllr J Bloodworth has received a quotation from Pioneer to undertake a major clean of the hall walls, following the floor works, in the sum of £180.00. Mr Webb of Pioneer has also quoted a weekly fee for cleaning of hall and toilets of £30.00 per week if the Parish Council require it. It was proposed that the major clean of the walls take place on Friday 13th August 2004, and that the cleaning/caretaking continue as before until Ms M Bruce retires, but if another major clean is needed during this time it will be arranged. Meanwhile the legal position regarding the tenants of the flat to be ascertained. Window curtains to be cleaned and re-hung, if possible with a fire retardant finish.

Theatre Groups/regular users It was agreed that all regular users should be invoiced on a monthly basis at appropriate hourly rates. Mrs B Holland to implement this and write to all regular users with new booking forms and advising of new invoicing procedure etc.

4. FACILITIES

The new Disabled Act comes into force from 1st October 2004, and the Parish Council have started to address this by already looking at resolving issues.

Blind: Arrangements to be made for a broken blind in the Hall to be adjusted and re-hung.

The next meeting will be held on Monday 13th September 2004 at 7.30 p.m. Apologies given in advance by Mrs K Paterson.

Chairman