

## VILLAGE HALL COMMITTEE

Minutes of the meeting held on Monday 7<sup>th</sup> November 2005 at 7.30 pm.

### **PRESENT**

Cllr P Child (Chair)  
Cllr Mrs J Backus  
Cllr Mrs E Harrison

Cllr Mrs J Bloodworth  
Cllr J Hutchinson

Mrs K Paterson - Clerk to Quorn Parish Council  
Cllr T Stirling - as observer

### **1. APOLOGIES FOR ABSENCE**

Mrs B Holland

### **2. DECLARATIONS OF INTEREST**

### **3. MINUTES OF THE MEETING HELD ON 10<sup>th</sup> OCTOBER 2005**

The minutes of the meeting were signed as a true and accurate record.

### **4. MATTERS ARISING**

**Theatrical Lighting donated by Mr Cawdell.** The Chairman noted that it is his intention to meet with Mr Cawdell and a representative of the Phoenix Players to determine exactly what equipment is being donated to the hall. There appears to be some disagreement over ownership.

**Redevelopment of the hall.** The building company Hallams has proven to be the only company prepared to submit a price estimate for redeveloping the hall. The price being £225,000 – £250,000. This does not take account of the possibility of donated materials from LaFarge. *It was agreed to formally recommend to Council that consideration be given to redeveloping the village hall.* It was noted that, in the event of Council not wishing to proceed, certain works would still need to be carried out if the structure and facilities are to comply with new legislation.

**Insurance.** A note has been received from Allianz Cornhill that the claim for the damaged carpet has been settled at £1,614.45. The ceiling damage was paid for by the Council at a cost of £237. A settlement cheque for £157 was received (which extracted the policy excess)

Further to the damage, the insurance company sent a surveyor to inspect the building to ensure that the policy is adequate. He has reported back that he has no requirements or

recommendations to make.

**Hirers insurance.** The booking conditions now require that all public events held in the hall must have public liability cover. This is causing difficulties for some groups who will have to pay quite considerable amounts of money for this insurance. The insurance company offers 'hirers insurance' which would cover all charitable or non-profit making activities. The premium would be based on income received from lettings and the Clerk has obtained a telephone quotation of £26.25 per annum. This would be pro-rated for the year. Agreed to proceed.

**Phoenix Entertainers** Installation of cable. A satisfactory explanation for the appearance of this cable has been received. An informal meeting has been requested to discuss equipment ownership and Cllr Child offered to make contact with the Chairman of the group to discuss this matter. It was noted that The group would be welcome to bring any issues they have with the hall directly to the committee.

**Hall Lighting.** Adrian Bloodworth will be asked to supply a catalogue of light fixtures so that the committee can consider alternatives to the one installed as a demonstration.

**Security lights.** Mrs Holland will be asked to place a note on the switch inside the kitchen asking people not to use them

**Drains** Cllr Hutchinson has kindly cleared the drains of leaves and put inner grids in.

**Christmas decorations.** Cllr Mrs Backus will arrange for the hall to be decorated.

**Catches for front gates.** Derek Allen will be asked to supply and fit.

## 5. STRUCTURE

**Large window on balcony:** Three companies have been approached for opinions and estimates on the condition of the window and its repair.

- a) R & B Joinery – replacement casements, re-glaze with hinges and vents.....£1,730 plus VAT
- b) Traditional Restoration – Replace cills with new hardwood and repair rotten woodwork using resin system, paint exterior of window ..... £935 plus VAT
- c) C Jennings – joiner. Declined to quote. Felt that the repairs could be effected by a decorator chopping out the rotten wood and filling it.

Agreed to accept the quotation by Traditional Restoration. The company will be asked to service the window openers.

**6. FACILITIES**

A quotation will be sought for a crash bar to the side doors. Four additional small tables will be ordered. Karrena Galer has the new sound system at her house for temporary safe keeping.

**7. BUDGET 2006/7**

The income budget estimate for 2006/7 has been set at £8,000. The remaining budget heads to stay larger unchanged with the exception of an additional £3,000 for lighting and the possibility of starting a redevelopment fund.

**8. CORRESPONDENCE/COMPLAINTS**

Two letters of complaint have been received from the Folk Dance Club. The first details the inconvenience suffered during the setting up of the Beer Festival. This has been addressed by letter by Cllr Child who had also received a complaint from the British Legion Band. The second letter complained about the lack of heating during one session in October. This was an oversight by the Chairman who had attempted to rectify some heating problems caused by someone who had meddled with the boilers.

RCC course. A course is on offer for those who intend to sell alcohol in their premises. This was not considered relevant to the hall but questions were raised about occasional licence provision under the terms of the new Act. The Clerk will investigate.

**9. BOOKINGS:**

Mrs Holland had provided information on regular hirers, and bookings.

**10. DATE OF NEXT MEETING:** 12<sup>th</sup> December 2005 at 7.30 in the Council Room.

Chairman ..... Date