

QUORN VILLAGE HALL COMMITTEE

Minutes of the meeting of the Quorn Village Hall Committee held in the Council Chamber at the Village Hall on Monday 11th May 2009 at 7.30 pm.

PRESENT

Councillors: Cllr Joan Bloodworth (Chair), Cllr Elizabeth Harrison, Cllr Phil Child, Cllr Tim Tyler, Cllr Terry Stirling.

Officers: L Swinfield (Parish Clerk)
M Burdett (Assistant Clerk)

Note: All Minutes are subject to correction before formal approval at the following meeting. Please check the Minutes of the subsequent meeting to see if corrections were made to these Minutes before ratification.

24/09 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Kathryn Paterson.

25/09 DECLARATIONS OF INTEREST

No declarations of interest were made. The Chairman reminded all Members that interests should be declared if they arose during the meeting.

26/09 MINUTES AND ACTION LIST

The minutes of the meeting held on 9th March 2009 were approved as a correct record and signed by the Chairman.

27/09 BUDGET MONITORING

Cllr Child commented that budget information did not show on the circulated financial information. The Clerk confirmed there is separate document available detailing budget information. Certain budgets are not easy to break down as the system is still relatively new. Cllr Child suggested not breaking down budgets until the new system had been up and running for 1 year. The Committee will keep a careful eye on expenditure figures.

28/09 FLAG FUNDING OPPORTUNITY

The Clerk advised that time had run out on the FLAG funding opportunity for The Old School roof, however there may be a possibility of applying again next year. We have been advised that there may be an opportunity of applying for a small fund which is left in the pot. The Village Hall was suggested as two projects have already been completed and information is readily available. As the only 'scruffy' room left in the building, the kitchen was suggested. Two quotes have been obtained. Cllr's Harrison and Bloodworth felt it would be a good opportunity. Cllr Child did not agree with going after the funding, due to the 10% match funding which would have to come out of the Village Hall budget and the kitchen had not been classed as a priority. The Clerk briefly went through the items which had been classed as priorities, the majority of which had been completed. The main priority for this year had been outlined as the drains. The Clerk suggested speaking to the new Chair of the Finance Committee, Cllr Templeman, asking for her thoughts on the matter. Cllr's Bloodworth & Stirling generously offered to donate £500.00 from Centre Arts towards the costs. All agreed that this was an extremely generous offer. The Clerk suggested asking, on this one occasion, if revenue from annual Beer Festival could be added back into the Village Hall funds. Cllr Child felt happy to proceed if this was agreed.

RESOLVED (unanimous).

Proposed by Cllr Child and seconded by Cllr Harrison.

Subject to an agreement from the Chair of the Finance Committee that income received from the Beer Festival 2009 and the generous offer by Centre Arts

for £500.00 to cover the 10% match funding, the Village Hall Committee should pursue the FLAG application for a new kitchen and related works to a maximum of £14,000.00. Failing support from the Chair of the Finance Committee we will pursue funding from alternative sources.

29/09 STORAGE SPACE FOR QUORN FOLK DANCE CLUB

Cllr Bloodworth confirmed that we are still waiting for information back from the Folk Dance Club regarding the minimum size of storage cabinet they require. It was suggested that instead we should advise the Folk Dance Club the maximum dimensions available.

30/09 QUORN COUNTRY HOTEL UPDATE (Previously circulated)

Cllr Bloodworth ran through an email sent by Janet Grove following the meeting held on Monday 16th March. It was felt that her reply was encouraging. It appears that Janet has taken the time to listen to our concerns and action them. This is clearly the way to address any issues in the future. The Assistant Clerk to write to Janet and thank her for assistance. It was suggested that when replying enquiries should be made about their storage containers and the possibility of acquiring one for additional Village Hall storage.

31/09 VILLAGE HALL FLAT UPDATE

The Assistant Clerk confirmed that all agreed works had now been carried out. The letting agent have advised that the rent increase has now taken effect and a further six month lease renewal was due in July of this year.

32/09 FACILITIES

- Sockets

One estimate of £620.00 received to date from Bill Perkins Electrical. Two further quotes to be obtained and emailed for approval due to the urgency of the work.

RESOLVED (unanimous), proposed by Cllr Child & seconded by Cllr Harrison

If the additional two quotes received exceed £620.00 then the quote from Bill Perkins Electrical should be accepted.

- Balcony Curtains

Cllr Bloodworth advised the balcony curtains need lining as a matter of urgency. Black out lining material will be purchased and curtains taken to a tailor for lining, funds to be made available through QUARTS. Cllr Bloodworth to liaise with the Assistant Clerk to find a suitable date for the curtains to be taken down.

AGREED.

- Mains Water Stop Cock

Cllr Cawdell had asked for the issue of the mains water stop cock to be raised at the meeting. The stop cock is situated behind an access panel which is not obvious to Village Hall hirers. Cllr Cawdell felt that a notice should be displayed on the panel advising the stop cock is located behind. It was felt that attention should not be drawn to items such as this and instead it would be more beneficial to supply an information sheet to the hirer on collection of the key. The information sheet will detail location of mains water stop cock and gas and electricity shut off points. Emergency contact details will also be supplied.

AGREED.

33/09 COMMENTS BOOK

Comments had been made on a broken bin in the ladies toilets and broken taps in the gent's toilets. On inspection, the taps require urgent attention. The Assistant Clerk to contact Paul Holders and arrange for the taps to be repaired as soon as possible. Notices informing taps are automatic appear to have been removed, therefore need to be replaced.

34/09 CORRESPONDANCE

- Letter from Phoenix Entertainers (previously circulated)
Lighting charges of £2.00 per hour are due to a dramatic increase in energy costs together with maintenance costs. The Village Hall are extremely grateful to the Phoenix Entertainers for the donation of the lights, however running costs have to be covered. It was suggested that a supply of spare bulbs be kept on the balcony in case of emergency. There had been talk of NQSC providing a ladder to be kept at the Village Hall which would be high enough to reach the lights. The Assistant Clerk to double check with either Chris Marlow or Jonathon Randall to confirm if this is the case. It was mentioned that a coin operated meter has previously been suggested and is being looked into.

Cllr Stirling asked if a notice could be displayed on the balcony asking for the lights to be returned to the standard setting after use.

35/09 CONFIDENTIAL MATTERS

There were no confidential items.

36/09 The next Committee meeting will be held on Monday 20th July 2009 at **7.00pm**

Meeting ended 9.05 pm

Chairman..... **Date**.....