

## **QPC BRIEFING NOTE (7 March 2017)**

### **Quorndon Neighbourhood Plan**

**Motion:** To accept the recommendation of the Planning Scrutiny Group to appoint the company 'Your Locale' to provide the consultancy support for both stages 1 and 2 of the Quorn Parish Councils Neighbourhood Plan application.

**Background:** To comply with the Councils Finance Regulations specifications were drawn up and an open tender process was instigated. Invitations to tender were published locally and suppliers sought to provide consultancy support for both Stages 1 and 2 the Quorndon Neighbourhood Plan application.

The tender process resulted in three suppliers submitting bids prior to the 28 February 2017 deadline.

The Planning Scrutiny Group reviewed the tenders at their 2 March meeting against the specifications and the need to appoint a supplier that was capable of taking the lead and driving the process to conclusion.

Of the three applicants the lowest priced did not fully meet the specifications leaving the two remaining tenders closely matched. The PSG members agreed to recommend the 'Your Locale' tender to the council. The company submitted a detailed bid, has a proven track record with Neighbourhood Plans, has experience working in the Charnwood region and employ a RICS appointed Neighbourhood Planning Independent Examiner.

If the Council endorses this recommendation then an application will be submitted for a Locality grant for the year 2017-18. If awarded as expected, this grant will cover the first year consultancy costs. 'Your Locale' is also confident that grant funding can be secured to meet most costs involved. The total identified for both stages one and two is £19,700. Grant funding currently available totals £19,000.