

Quorn Parish Council



National
Parish Council
of the Year 2002

National
Environmental
Village Award 2000

QUORN VILLAGE HALL BOOKING FORM REGULAR USERS

Contact Name: _____

Name of Organisation/Society, etc: _____

Address: _____

_____ Post code: _____

Tel: _____ Mobile: _____ e-mail: _____

Type of Event*: _____

* For commercial/profit-making bookings attach insurance details (see Conditions of Hire).

Dates required: Please list dates and times on accompanying sheet. All preparation and clearing-up time must be included in the Hire Period.

Number attending event: _____

(Limitations are as detailed in Conditions of Hire)

Agreed Hire Rate*: £9.00 (Quorn Resident) £11.00 (Non-Quorn Resident)

Please tick rate as applicable

* Hire rates are reviewed after every financial year and may be subject to change.

Payment frequency: Invoices will be raised monthly in arrears. Invoices should be paid within 14 days of invoice date.

Does your organisation hold a key to the Village Hall? Yes No

Designated key holder name/address: (any changes must be notified to the Council).

Name: _____ Address: _____

_____ Post code: _____

I confirm that I have received and read a copy of the Quorn Village Hall Conditions of Hire, dated 1 April 2010.

Signed: _____ Date: _____

